JINDAL POLY INVESTMENT AND FINANCE CO. LTD

DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS
[Pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

PREAMBLE:

In accordance with the requirements of Regulation 25(7) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Schedule IV of the Companies Act, 2013, the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibility in the Company, nature of the industry in which the Company operates, business model of the Company etc. through various programmes.

OBJECTIVES:

- To adopt a structured programme for orientation and familiarization of Independent Directors ("IDs") at the time of their joining, so as to enable them to understand the Company, its operations, business, industry and environment in which it functions and the regulatory environment applicable to it.

- To update the IDs on a continuing basis on any significant changes in any of the above, to enable them to be in a position to take well informed and timely decisions.

OVERVIEW OF THE FAMILIARISATION PROGRAMME:

A. ORIENTATION PROGRAMME UPON INDUCTION OF NEW INDEPENDENT DIRECTORS:

- An Induction pack is handed over to a new ID on the Company's Board. This includes the Company's Corporate Profile, its Mission, Vision and Values Statement, Organizational structure, the latest Annual Report, Code of Conduct applicable to Directors / employees of the Company, the Code of Conduct for Prevention of Insider Trading and the Whistle Blower Policy of the Company. In case the ID is also inducted on the Committees of the Board, the ID is also provided with the mandates of the respective Committees.

- A detailed Appointment Letter incorporating the role, duties and responsibilities, remuneration and performance evaluation process, Code of Conduct and obligations on disclosures, is issued to the IDs. The terms of the said letter are also uploaded on the Company's website.

B. Other Initiatives to update the Directors on a Continuing Basis

The Board is updated on a timely basis about the regulatory changes impacting the Company and its functioning and the roles and responsibilities of the Board members.

At various Board Meetings during the year, presentations are made to the Board on Ethics and Sustainability issues, Risk Management, Company policies, changes in the regulatory environment applicable to the corporate sector and to the industry in which the Company operates and other relevant issues.

JINDAL POLY INVESTMENT AND FINANCE CO. LTD

Quarterly presentations on operations made to the Board includes information on business performance, operations, financial parameters, liquidity management, fund flows, compliances, senior management changes, etc. Periodic presentations are made to the Board / Board Committees on Human Resources Strategy and Succession Planning, Corporate Social Responsibility and sustainability initiatives, investor and customer complaints and its redressals, etc.

DISCLOSURE

This familiarization programme shall be uploaded on the Company's website for public information.

DETAILS OF FAMILARISATION PROGRAMME IMPARTED TO INDEPENDENT DIRECTORS

During FY 2023-24, the following familiarization programmes for Independent Directors were conducted:

S. No.	Subject Matter of the Programme	No. of Programmes attended by Independent Directors	No. of hours spent by Independent Directors
1	Presentation on Business Updates	1	1 Hour
2	Presentation on RBI Guidelines as applicable on Core Investment Companies	1	1 Hour
3	Presentation on regulatory aspects under SEBI Regulations as applicable to listed entities	4	2 Hour
4	Presentation on various updations in Companies Act and other applicable laws	2	2 Hour

Total number of programmes attended by the independent directors (during the year and on a cumulative basis till date)	8
Total of hours spent by the independent directors in such programmes (during the year and on a cumulative basis till date)	6